



**THEATRE
SCHOOL**
www.bte.org 570-784-5530



21ST ANNUAL

HIGH SCHOOL THEATRE WORKSHOP DAY

Wednesday, October 6, 2021

9:00am-2:00pm

TEACHER INFORMATION PACKET

In this packet you will find all the information you need about High School Theatre Workshop Day. If you have any questions during the process please e-mail me at aleffler@bte.org.

REGISTRATION INFORMATION

- Registration is limited. Please send me an e-mail with an approximate student count (an estimate is totally fine) as soon as possible.

REGISTER ONLINE AT WWW.BTE.THEATRESCHOOL.ORG

If viewing in PDF:

STUDENT REGISTRATION: [CLICK HERE](#)

ADULT REGISTRATION: [CLICK HERE](#)

- In the **STUDENT INFORMATION PACKET** you will find all the information students need to register including workshop descriptions and schedules. Please provide these packets to your students (either e-mail or print).
 - Workshop descriptions will **not** be posted online.
- Students will take 3 workshops of their choosing. The cost for students is \$20. There is an option to purchase a t-shirt for \$10.
- **Masking and COVID mitigation will be implemented during the entire event.**
- **REGISTRATION IS EXCEEDINLY LIMITED. DO NOT WAIT TO REGISTER. Covid mitigation has required us to limit how many we permit at this event.**
- **LUNCH WILL NOT BE PROVIDED. ALL participants must pack their own lunch. This is part of our COVID mitigation protocols.** (Lunch time will be conducted in Session 2 classrooms)
- Adults and chaperones may observe any workshop, use the teacher’s lounge, and attend the Directors Roundtable. *This is free of charge!* **You still need to register via the link in order to participate in any of the day’s events!** There is an option to purchase a t-shirt for \$10 linked to this registration form.
- You, your students, and chaperones **must** register (All participants) and pay online (students only). If your school’s program pays for registration please provide the students with the following codes so they may register without cost:
 - Student Registration Fee: SCHOOLPAY
 - Student Registration Fee and T-shirt: REG+TEE
- Refunds can only be issued (less a \$1 processing fee) up to one week before the event.

- Important Dates:
 - **September 3rd**: Registration Opens
 - **September 17th**: Deadline to Order T-Shirt
 - **September 26th**: Registration Closes
 - **September 28th**: Last Day for Refunds
 - **October 2nd**: Receive Copy of Student Roster
- Registration Notifications:
 - Upon registering, an e-mail will be sent to the student, their parent, and you.
 - Please make sure your students know your e-mail address.
 - **This puts a copy of their schedule in the student’s e-mail inbox!**

EVENT LOGISTICS

- **DROP OFF**
 - 9:00am-9:30am
 - Alvina Krause Theatre
226 Center St.
Bloomsburg, PA, 17815
- **PICK UP**
 - 1:40pm-2:10pm
 - Alvina Krause Theatre
226 Center St
Bloomsburg, PA 17815
- **Masking and COVID Mitigations will be implemented during the entire event.**
- Doors will open at 9:00am. Please do not arrive early as we need that time for setup and logistics.
- When you arrive, please gather your students in the lobby and check in at the ticket counter. Once you’ve checked in you will be escorted into the theatre for seating.
 - You will be provided with a Welcome Packet for each student and adult that includes: a map, a timeline of events (not personal schedules), feedback form, and tickets. Please distribute these once you are seated in the theatre.
- Workshops take place all over downtown Bloomsburg. All locations are within walking distance and students will be assigned WALKERS with bright signs to lead them from one workshop to the next.
 - This is an inclusive event, however, **not all our buildings are ADA accessible**. If you have a student with mobility issues or special needs please contact me so that we can facilitate their attendance.

- T-shirts will be distributed at end day (*While students/teachers are filling out feedback forms and getting ready to leave*). There will be a table in the **AKT Lobby** and a list of t-shirt orders.
- If you need to leave the event before 2:10pm due to travelling distance please make sure your students know to gather **at the back entrance to BTE's Alvina Krause Theatre.**

ADULT SCHEDULE

- Session 1:
 - Observe any workshop (see Student Information Packet for schedule)
 - Teacher's Lounge (AKT Clubhouse; water and snacks provided)
- Session 2:
 - Observe any workshop
 - Teacher's Lounge
- Session 3:
 - Observe any workshop
 - Director's Roundtable (AKT Clubhouse)
 - Get together with other high school directors to discuss upcoming shows, logistics, fundraising, and challenges/triumphs of your program. A great way to get new ideas and make connections!