



**THEATRE
SCHOOL**
www.bte.org 570-784-5530



VIRTUAL

21ST ANNUAL

HIGH SCHOOL THEATRE WORKSHOP DAY

Saturday, January 23rd, 2021

9:00am-2:00pm EST

TEACHER INFORMATION PACKET

In this packet you will find all the information you need about **VIRTUAL** High School Theatre Workshop Day. If you have any questions during the process please e-mail me at aleffler@bte.org.

REGISTRATION INFORMATION

- Registration is limited. Please send me an e-mail with an approximate student count (an estimate is totally fine) as soon as possible.

REGISTER ONLINE AT WWW.BTETHATRESCHOOL.ORG

If viewing in PDF:

STUDENT REGISTRION: [CLICK HERE](#)

- In the **STUDENT INFORMATION PACKET** you will find all the information students need to register including workshop descriptions. Please provide these packets to your students (either e-mail or print).
 - Workshop descriptions will **not** be posted online.
- Students will take 3 ZOOM workshops of their choosing. The cost for students is \$20
- Your students **must** register and pay online. If your school's program pays for registration please provide the students with the following codes so they may register without cost:

Student Registration Fee: SCHOOLPAY
- *If your school pays for registration, please notify me ASAP so we can arrange payment through the school. With the different nature of this event, paying in person on the day of event will not be possible.*
- Refunds can only be issued (less a \$1 processing fee) up to one week before the event.
- Important Dates:
 - **December 21st**: Registration Opens
 - **January 14th**: Registration Closes
 - **January 16th**: Last Day for Refunds
 - **January 19th**: Receive Copy of Student Registered with ZOOM links
- Registration Notifications:
 - Upon registering, an e-mail will be sent to the student, their parent, and you.
 - *Please make sure your students know your e-mail address before registering.*

EVENT LOGISTICS

(ALL ZOOM LINKS WILL BE PROVIDED ONCE ATTENDEES REGISTER)

- **WELCOME ZOOM MEETING**
 - o 9:00am-9:30am EST
- **FIRST ZOOM SESSION**
 - o 10:00am-10:45am EST
- **SECOND ZOOM SESSION**
 - o 11:00AM-11:45am EST
- **THIRD ZOOM SESSION**
 - o 12:00-12:45pm EST
- **BLOOMSBURG UNIVERSITY VIRTUAL PLAY PRESENTATION AND TALK BACK**
 - o 1:00-1:45pm EST

- The Welcome ZOOM Meeting will open at 9:00am EST.

- When you click the appropriate link for each session, please wait to be permitted into the Zoom call.
 - o *You will not be provided with any information the day of the event.* All pertinent information will be shared leading up to the event.

- Workshops take place in Zoom links provided upon registering. Each attendee will get the same zoom links as all other attendees and once they have entered the link, they will be divided into their designated break out rooms for their chosen classes. ***Please make sure the Zoom account name matches your registration name.***

We are still having our Director's Round Table this year!

We will assign a breakout room in our THIRD workshop zoom link for any interested teachers who wish to meet and discuss their experiences as High School Theatre directors. So please attend if you wish.

How do you attend this Round Table?

- Save the links when you receive them. *Links will be sent out closer to the day of the event.*
- Click the link labeled for the Third Workshop time (12:00pm-12:45pm EST).
- Wait to be permitted and directed to the Director's Round Table Break Out Room
- Sit back, chat, and ENJOY!

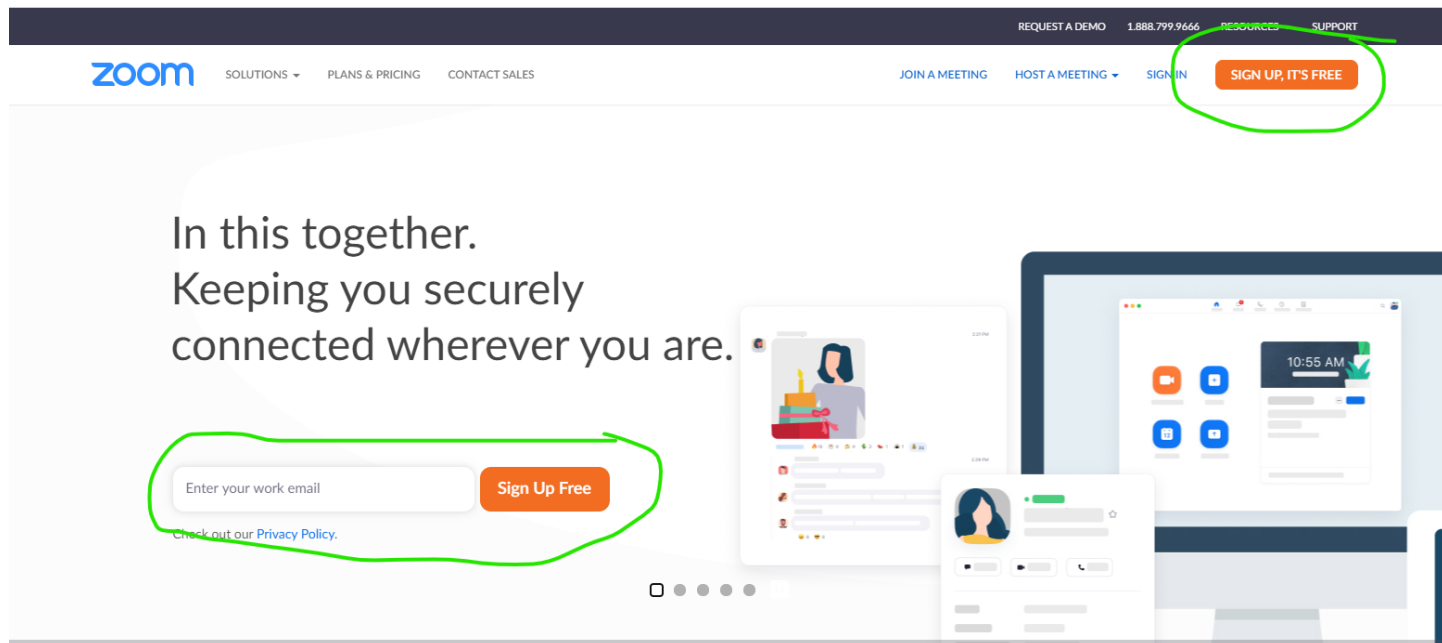
You are also welcome to attend the Welcome Zoom (9am EST) and BU Showcase/Talkback (1pm EST). (First and Final Zoom link of the Day)

HELPFUL ZOOM INFORMATION

Please read this information carefully. Following this information will help make sure your Zoom experience with us is as smooth as possible. Failure to follow these instructions will result in inability to access our Zoom links.

A **non-school email is important** to receive all necessary information for the event. (including the zoom links!) Make sure you provide a non-school email for BTE to communicate with you, your teachers, and your parents leading up to the event. School emails often hinder communication due to firewalls.

All participants (students, teachers, others) will need a Zoom account to be able to join the call. If they do not have one, they can easily make a free one by going to <https://zoom.us/> and clicking either sign up button:



It will prompt for a birthdate. They need to be 16 or older to sign up for their own free account. **Below 16 years old should work with their parents to sign up for an account.**

If they already have a Zoom account from their district, it will work just fine.